



This coversheet can only be submitted via fax (number listed below) or mail (address at the top of the form). We cannot accept it by email.

PRINT**RESET****Notary Fax: 503-986-2300**

Method of payment:

☐

MasterCard

☐

Visa

☐

Discover

☐

American Express

CREDIT CARD NUMBER:

EXPIRATION DATE:

Cardholder Name:

Billing Address: City,

State, Zip Code:

Name of Applicant:

Things to Remember when Submitting an Oath of Office:

- Payment must be submitted with the oath of office. It can not be sent separately.
- Your commission name must be your full legal name and match your identification. This includes middle names spelled out.
- If your commission name does not match the name on your identification, you will need to reapply and start the process again.
- Do not modify your oath of office by making changes to your commission name.
- When you sign your oath of office, it must also match the signature on your identification.
- You are not allowed to notarize your own oath.
- The notary that notarizes your oath must administer the verbal oath of office.